

SIXTH GRADE CAMP

A classroom teacher whose attendance is required at sixth grade camp on a legal holiday may request a leave for that day or a compensatory day at a later date.

If a leave of absence or compensatory day is desired, the employee must request, in writing, to the principal the tentative date desired. If the day is mutually acceptable, the request will be endorsed and submitted by the principal to the director of human resources for final approval. The teacher will obtain a substitute in the usual manner to cover the absence.